

Taipei Medical University
School of Health Care Administration
Master Program

Student Handbook

Revised on September 2012

Contents

| Content | Page No. |
|---|-----------------|
| I. General Academic Requirement | 1 |
| II. Faculty of Master's Program of School of Health Care Administration | 5 |
| III. Regulations for the Confirmation of Thesis Advisors and the Examination of Thesis Proposal | 8 |
| IV. Master Thesis Defense Guidelines | 10 |
| V. Graduation Date and Deadlines | 14 |
| VI. The Master's Thesis Format | 15 |

Appendixes

| Appendix | Page |
|---|------|
| Appendix I: Thesis Advisor's Agreement | 23 |
| Appendix II: Thesis Proposal Application Form | 24 |
| Appendix III: Student Tracking Form | 25 |
| Appendix IV: Thesis Proposal Approval Form | 26 |
| Appendix V: Thesis Proposal Committee Form and CV | 27 |
| Appendix VI: Master Thesis Defense Form | 28 |
| Appendix VII: Advisor Approval Form for Thesis Defense | 29 |
| Appendix VIII: Approval of Thesis Defense Committee Membership | 30 |
| Appendix IX: Master's Thesis Printing Agreement | 31 |
| Appendix X: Thesis Proposal Examination Application Fee Receipt | 32 |
| Appendix XI: Front Cover of Master's Thesis | 33 |
| Appendix XII: Side Cover of Master's Thesis | 34 |
| Appendix XIII: The First Page of Master's Thesis | 35 |
| Appendix XIV: Abstract Form of Master's Thesis | 36 |
| Appendix XV: Table of Content | 37 |
| Appendix XVI: Blank Spaces | 38 |

※All appendixes are subjects to change, please refer to HCA announcement for any update.

I 、 General Academic Requirement

1. Credit Requirement: A minimum of 36 credits are required for a master's degree. 16 credits for core courses, 6 credits for thesis courses, and 14 credits for elective courses.
2. Graduate students are required to either provide evidence of having taken 2-credit courses of Accounting and Economics as prerequisites, or alternatively pass the equivalent examinations which are held by the Department Faculty in September and February respectively each year. Otherwise, students have to satisfy the prerequisite courses by taking "Individual studies in cost accounting and management" by professor Chung-Chien Huang and "Applied economics" by professor Hsien-Chang Li.
3. Language Requirement: Graduate students are required to take non-credit course of Chinese for one year. For those who have Chinese Proficiency Certificate or pass the equivalent examinations, taking Chinese course is not necessary.
4. Internship: Students are required to complete a 10-week, full-time internship before graduating.

**Table 1. Curriculum for the International Master’s Program in Health Care Administration, School of Health Care Administration
Fall Semester of the First Year**

| Core (Required) Courses | Instructor | Credit | Note |
|--|-------------------|---------------|-------------|
| Theory of Organization and Management | Che-Ming Yang | 2 | |
| Applied Statistics | Yi-Hua Chen | 2 | |
| Total Credits for Core (Required) Courses for Fall, the 1st Year | | 4 | |

| Elective Courses | Instructor | Credit | Note |
|---|-------------------|---------------|-------------|
| Research in operation of health care organizations | Yi-Hsin Elsa Hsu | 2 | |
| Human resource management in health care organizations | Chiung-Hsuan Chiu | 2 | |
| Electronic health record project | Wen-Shan Jian | 2 | |
| Health Information Management | Hsin-Tsai Wen | 2 | |
| System thinking in healthcare | Sheuwen Chuang | 2 | |
| Total Credits for Elective Courses for Fall, the 1st Year | | 10 | |

Spring Semester of the First Year

| Core Course | Instructor | Credit | Note |
|--|------------------------------------|----------|------|
| Practicum in statistics | Kuo-Cherh Huang | 1 | |
| Research methods in health service | Kuo-Cherh Huang Hsyien-Chia Wen | 3 | |
| Seminar in health care administration (I) | Herng-Ching Lin | 2 | |
| Practicum in health care administration (I) | Chung-Chien Huang | 1 | |
| Practicum in health care administration (II) | Chung-Chien Huang | 1 | |
| Total Credits for Core (Required) Courses for Spring, the 1st Year | | 8 | |

| Elective Course | Instructor | Credit | Note |
|---|-------------------|----------|------|
| Individual Studies in Cost Accounting & Management | Chung-Chien Huang | 2 | |
| Applied Economics | Hsien-Chang Li | 2 | |
| Economic evaluation | Chao-Hsiun Tang | 2 | |
| Total Credits for Elective Courses for Spring, the 1st Year | | 6 | |

Fall Semester of the Second Year

| Core Course | Instructor | Credit | Note |
|--|------------------|----------|------|
| Seminar in health care administration (II) | Yi-Hsin Elsa Hsu | 2 | |
| Practicum in health care administration (III) | Nai-Wen Kuo | 1 | |
| Practicum in health care administration (IV) | Nai-Wen Kuo | 1 | |
| Total Credits for Core (Required) Courses for Fall, the 2nd Year | | 4 | |

| Elective Course | Instructor | Credit | Note |
|---|-------------------|-----------|------|
| Seminar in total quality management of health care | Nai-Wen Kuo | 2 | |
| Seminar in health care system | Herng-Ching Lin | 2 | |
| Evaluation of Health Care Policy | Mei-ling Sheu | 2 | |
| Management Case Study- an EBM Approach | Chung-Chien Huang | 2 | |
| Advanced Managerial Accounting in Health Care Organizations | Chung-Chien Huang | 2 | |
| Total Credits for Elective Courses for Fall, the 2nd Year | | 10 | |

Spring Semester of the Second Year

| Core Course | Instructor | Credit | Note |
|--|------------|----------|------|
| Master Thesis | Advisors | 6 | |
| Total Credits for Core (Required) Courses for Spring, the 2nd Year | | 6 | |

| Elective Course | Instructor | Credit | Note |
|---|-----------------|----------|------|
| Cost-effectiveness analysis | Chao-Hsiun Tang | 2 | |
| Workshop in health care administration | Che-Ming Yang | 2 | |
| Total Credits for Elective Courses for Spring, the 2nd Year | | 4 | |

II. Faculty of Master's Program of School of Health Care Administration

| Title | Name | Educational background | Specialties |
|----------------------|-----------------|---|---|
| Professor & Director | Che-Ming Yang | Doctor of Jurisprudence, Indiana University; Ph.D., Health Policy, School of Public Health, Johns Hopkins University, U.S.A | ESP Medicine, Health Laws & Regulations, Theory of Organization & Management, Research in Healthcare Laws & Regulations, Healthcare Administration Ethics, Medical Ethics |
| Professor | Nai-Wen Kuo | Ph.D., Health Policy and Management, Johns Hopkins University, U.S.A. | Health Care Marketing, Total Quality Management, Clinical Paths |
| Professor | Chao-Hsiun Tang | Ph.D., Health Policy and Management, Johns Hopkins University, U.S.A. | Health Economics, Health Insurance Systems, Economic Evaluation |
| Professor | Herng-Ching Lin | Ph.D., Health Services Policy and Management, University of South Carolina, U.S.A. | Managed Health Care, Health Policies |

| | | | |
|---------------------|-----------------|---|---|
| Associate Professor | Yi-Xin Elsa Hsu | Ph.D., Health System Division, Department of Industrial Engineering, University of Wisconsin-Madison, U.S.A | Operations Research, Quality Management in Health Care, Healthcare Management, Management |
| Associate Professor | Kuo-Cherh Huang | Ph.D.in Health Services Administration, Graduate School of Public Health, University of Pittsburgh, U.S.A | Statistics, Long-Term Care, Health Services Research Method, Strategic Management of Health Organizations |
| Associate Professor | Mei-Ling Sheu | Ph.D.in Health Services and Policy Analysis, University of California, Berkeley, U.S.A | Health Policies, Health Economics, Econometrics |
| Associate Professor | Hsin-Tsai Wen | Ph.D., Institute of Health Care Organization Administration, National Taiwan University, Taiwan | Medical Record Management, Healthcare Information Management |

| | | | |
|---------------------|-------------------|---|---|
| Associate Professor | Chiung-Hsuan Chiu | Ph.D. , Institute of Health Care Organization Administration, National Taiwan University, Taiwan | Organization Behavior, Human Resources Management, Financial Management |
| Associate Professor | Wen-Shan Jian | MBA, Department of Management Science, National Chiao Tung University, Taiwan | Electronic Medical Records, Information System & Programming Language |
| Associate Professor | Sheu-Wen Chuang | Ph.D. Industrial Engineering an Enterprise Information, Tunghai University, Taiwan | System theory-based approach in health quality and patient safety management performance management risk management |
| Assistant Professor | Hsien-Chang Li | Ph.D., Management, Chung Yuan Christian University; Master of Business Administration, National Taipei University, Taiwan | Marketing & Management of Non-profit Institutions, Logistics Management |
| Instructor | Wei-Jung Chang | Master of Health Care Administration, China Medical University | Hospital Management and Cost Analysis Planning and Design of Hospital Buildings |

III. Regulations for the Confirmation of Thesis Advisor and the Examination of Thesis Proposal

1. Once the advisor has been selected and confirmed, graduate students shall hand in the Thesis Advisor's Agreement (see Appendix I). It shall be submitted within two months after the beginning of second semester at first year. (The dates would be officially notified each year.)
2. Graduate students have to submit their applications for Master's thesis proposals with the following documents by the end of second semester at first year.
 - (1) Thesis Proposal Application Form (see Appendix II)
 - (2) Student Tracking Form (see Appendix III).
 - (3) Thesis Proposal Approval Form(see Appendix IV).
 - (4) Thesis Proposal Examination Committee Form (see Appendix V).
 - (5) Two copies of thesis proposal (Consult your thesis advisor for proposal contents)

※The schedule of the application shall be announced by the Department Office.
3. The Master's Thesis Proposal Examination shall include your thesis advisor and another full-time faculty in HCA.
4. Thesis Proposal examination must be completed at least six months before the final thesis defense.
5. Fee for the thesis proposal examination is NTD1000 per committee member. Please have your committee member fill and sign Thesis Proposal Examination Application Fee Receipt (Appendix X) and submit to department office.

Notice:

1. Submit your thesis proposal to committee member at least 10 days before the examination day.

2. On the day of examination, prepare two copies of Thesis Proposal Application Form (one for each committee member) and one of Thesis Proposal Examination Application Fee Receipt.
3. Schedule examination in advance and reserve the conference room.
4. Arrive earlier to set up the examination (projector, computer or food).

IV. Master Thesis Defense Guidelines

1. Qualifications:

- (1) pass the master thesis proposal examination
- (2) complete the core and elective courses for master degree (30 credits in total)
- (3) complete the draft of master thesis (including the result and discussion)
- (4) obtain permission from the advisor

2. Application Time Frame:

Applicants shall submit all related documents in accordance with the academic calendar (approximately by the middle of April). The Master Thesis Defense Committee shall review the applicant's eligibility.

3. Required Documents:

- (1) Master Thesis Defense Form (see Appendix VI)
- (2) Advisor Approval Form for Thesis Defense (see Appendix VII)
- (3) Approval of Thesis Defense Committee Membership (see Appendix VIII)
- (4) Electronic copy of Master's Thesis draft and abstract.

4. Timeline and Procedures for the Thesis Defense

- (1) Candidates shall take the oral examination by **early July** and graduate

/degree conferred by **the middle of Aug.** Late applications shall postpone thesis defense to next semester.

(2) Thesis Defense Committee:

You need one defense committee including your thesis advisor, committee chair and one to three examiners. At least 1/3 of the members must be outsiders (i.e. someone not from TMU)

Form “Approval of Thesis Defense Committee Membership” should be reviewed and signed by Dean of College of Public Health and Nutrition. Committee chair will be assigned by the Dean and shall not be your thesis advisor.

(3) The pass mark of the thesis defense is 70, with a maximum of 100.

Oral examination results shall be decided by average results which are evaluated by the attending members. If half or more committee members evaluate the result below 70, the degree examination shall be deemed as a fail. Candidates who fail may re-take the examination during the following semester or the next academic year. Re-examination is limited to one time only.

(4) In principle, the time limit for thesis defense is two hours. The first hour is oral examination. The graduate student presents the thesis and answers questions from committee members. The second hour is closed meeting for committee members' discussing and evaluating the result.

(5) Fees for thesis defense are NTD1000/TMU committee and NTD2000/outsider committee member. Please have your committee fill

and sign “Thesis Examination Application Fee Receipt” and submit to department office within one week.

5. After passing the thesis defense, graduate students shall submit a finalized copy of the Master's Thesis and a copy of the Master's Thesis Printing Agreement (see Appendix IX) to the Office of School of Health Care Administration. Students have to summarize your thesis to manuscript for SCI, EI, A&HCI, SSCI journals or the Journal of International Cooperation (JIC) and provided the submission confirmation letter to department office.
6. Graduate students are required to establish an on-line version of their Master's Thesis; administrative teachers will send out the necessary ID and password via e-mail to allow students to establish the data independently. Once the on-line Master's Thesis creation has been accomplished and approved, graduate students may continue on graduate/degree conferred process.
7. You are required to submit one final hardcover copy to department office and two paperback copies to Registration Section under Academic Office. Another hardcover copy is required upon graduation/degree conferred process and need to go to TMU library. Student should also submit electronic version to National Central Library via <http://www.ncl.edu.tw/mp.asp?mp=5>.
8. Other regulations shall be in accordance with the Guidelines for Master's Degree Examination of TMU, please refer to the website of the Registration Section under TMU Academia Office.

Attention:

1. Submit thesis draft to each thesis defense committee member at least 10 days before the defense date.
2. Prepare these document for defense:
 - * Thesis Defense Report Form (It is kept by the advisor. Remind him/her to bring it to the defense.)
 - * The first Page of Master's Thesis (see Appendix XIII)
3. Schedule your defense date with your committee members as early as possible, reserve a room for defense and work with friend who could help you set up (equipment or food) on the day.

V. Graduation Dates and Deadlines

If you fail to meet these deadlines, your graduation may be delayed until the following semester.

| | April | June | April | May | July | Aug |
|--|-------|------|-------|-----|------|-----|
| Select Thesis Advisor | 15 | | | | | |
| Thesis Proposal Examination Application | | 30 | | | | |
| Thesis Proposal Examination | | 30 | | | | |
| Thesis Defense Application | | | 15 | | | |
| Thesis draft submission to “Thesis Defense Credential Committee” | | | | 15 | | |
| Thesis Defense | | | | | 4 | |
| Graduation/Degree Conferred | | | | | | 15 |

*Please select your thesis advisor in advance.

**Dates are subjects to change, please refer to TMU academic calendar and HCA announcement.

VI. The Master's Thesis Format

1. The thesis shall be written horizontally in English and shall be printed double-sided on A4 size paper.
2. The front cover of the thesis shall be arranged horizontally (see Appendix XI) while the spine of the thesis shall be vertical type (see Appendix XII).
 - (1) Hardcover version – Orthodox blue background (color number: 2524) with gold foil lettering.
 - (2) Paperback version – color is not specified; black lettering.
3. For the format of the first page, please see Appendix XIII; and Appendix XIV for the second page.
4. There are no regulations for the number of words of the Abstract (see Appendixes XIV), but no more than two pages should suffice. Keywords shall be attached in the Abstract.
5. Table of Content (see Appendix XV).
6. The form of the blank space (see Appendix XVI). Each page number shall be centered at the bottom of each page; the beginning of each chapter shall begin on a new page.
7. Font:
 - (1) Times New Roman for English.
 - (2) Font size: 12.
 - (3) Line space: 1.5 times the line height.
8. Reference: Please refer to the format version 5.0 set up by the American

Psychological Association (APA) (<http://www.apa.org.com>). Follow the rules listed below:

(1) Reference Citations in Text

- A. Literature shall list authors' last names and be arranged in alphabetical. The year and authors shall be separated by half-width characters. For example: (Kosslyn, Rogers, & Koeig , 1993).

Attention:

1. Articles cited in the text must appear in the bibliography with the author's name and year being the same.
2. If an article is written by two persons, both their last names must be mentioned in the text.
3. If an article cited is written by 3-5 persons, list all of their names, separate them with a comma, and place an ampersand immediately before the last name the first time the article is cited. Only the name of the first person is listed, to be followed by "et al.", from the second citation onward. If an article is written by six or more persons, only the name of the first person is listed, to be followed by "et al.", from the first citation onward.
4. If two articles written by different persons with the same last name are cited concurrently, even if they are published in different years, the initials of their first names must be included to avoid confusion, e.g., J.M. Goldberg and Neff (1961) and M.E. Goldberg and Wirtz (1972) studied....
5. If more than one article written by the same person are cited, they shall be arranged in chronological order.
6. For a phrase/sentence quoted, the page in which it appears shall be included.

(2) Reference List (Bibliography)

- A. Literature shall be arranged by author names in alphabetical order. The authors' full names shall be listed.
- B. The second line shall be recessed by a Tab.
- C. If the cited article is from a journal, the reference shall include name(s),

year of publication, title, journal name(s), volume, and first and last pages. Journal names and volumes shall be written in italics. When a journal is not continuous, it shall be listed by the number of installments rather than italics.

D. Document Format Example:

(I) Thesis:

- * Master's and doctoral dissertations shall be printed in italics.
- * Unless school names already indicate their locations, locations shall be specified.

For example:

Juang, JJ (2003). *The Evaluation of the TB Policy Change in Taiwan: Perspectives of Health Station Nurses*. Unpublished master's thesis, Taipei Medical University, Taiwan.

(II) Journal:

- a. Publication date shall be printed in AD
- b. Journals' names and number of volumes shall be printed in italics.
- c. All prefixes in English journals shall be capitalized.
- d. The cited articles of the same authors shall be listed in the order of the publication year.

For example:

Sheu, M.L., Hu, T.W., Keeler, T.E., Ong, M., & Sung, H.Y., (2004). The effect of a major cigarette price change on smoking behavior in

California: a zero-inflated negative binomial model. *Health Economics* .
13 (8), 781-791.

(III) Books:

- a. Names of books shall be printed in italics.
- b. Only the first letter of the title shall be capitalized.
- c. The names of publication location and publishers shall be listed.

For example:

Freund, R.J., & Littell, R.C. (1991). *SAS system for regression*. Cary,
NC: SAS Institute Inc.

(IV) Articles from compilations

- a. The order of the articles from compilations shall be: authors' names
(year of publication). Article name. Editors' names, title (volume
and page numbers). Publication locations: Publisher.
- b. For articles from compilations, the editors' names shall be printed in
initials with the last name followed.

For example:

Ory, M.G., & Bond, K. (1989). Health care for an aging society. In
M.G. Ory and K. Bond (Eds.), *Aging and health care: Social science
and policy perspectives* (pp. 1-24). New York: Routledge.

(V) Translated books

May, R. E. (1987) / translated by Chen-Shan Lin, H. (1977). *Educational psychology*. Taipei: Yuan-Liou.

(VI) Internet

- * If information is obtained from the internet, the access date and the website of the information shall be listed. If the information is accessed from a data bank, its name shall be listed.
- * If a literature is presented by a website, then there shall be no period at the end.

For example:

United States Sentencing Commission. (n.d.) 1997 *sourcebook of federal sentencing statistics*. Retrieved December 8, 1999, from <http://www.ussc.gov/annrpt/1997/sbtoc97.htm>

(VII) Newspapers

Markovitz, M.C. (1993, May 30). Obesity affects economic, social status. *The Washington Post*, A1, A4.

(VIII) Papers presented in seminars

a. Unpublished

Shymansky, J.A. (1994, March). *How to change tellers to tillers: Needed research in science teacher education in an era of major reform*. Paper

presented at the National Association for Research in Science Teaching, Anaheim, CA.

b. Published

Cynx, J. Williams, H., & Nottebohm, F. (1992). Hemispheric differences in avian song discrimination. *Proceedings of the National Academy of Science*, 89, 1372-1375.

c. Authors unknown

Anonymous (1976). *Human characteristics and school learning*. New York: McGraw-Hill.

(3) Table

A. Use Table 1, Table 2, etc. to present table code.

B. Table headings shall be located on the top of the tables. There shall be three horizontal lines (Table 1), notes shall be placed at the bottom.

C. The numerical in the table shall be displayed; the integers shall be aligned at the right side, while the decimals aligned at the decimal points.

D. In addition to μ , α , β , λ , and ε and other Greek letters, other symbols shall be presented in italics. For example: *ANCOVA*, *ANOVA*, *MANOVA*, *N*, *nl*, *M*, *SD*, *F*, *p*, *r*, etc..

E. If there is a note, it shall be marked at the bottom of a table. Its order shall be : (i). *General Note*; (ii). *Special Note*; (iii). *P-value*. General comments shall be presented with italics "*Note*". Special notes shall be marked by "1, 2, 3 ..." or "a, b, c ...". *P-value* shall be marked by

asterisks (*, ** ...). There shall be no Arabic numerals or English letters in front of it, e.g.: * p <.05, ** p <.01.

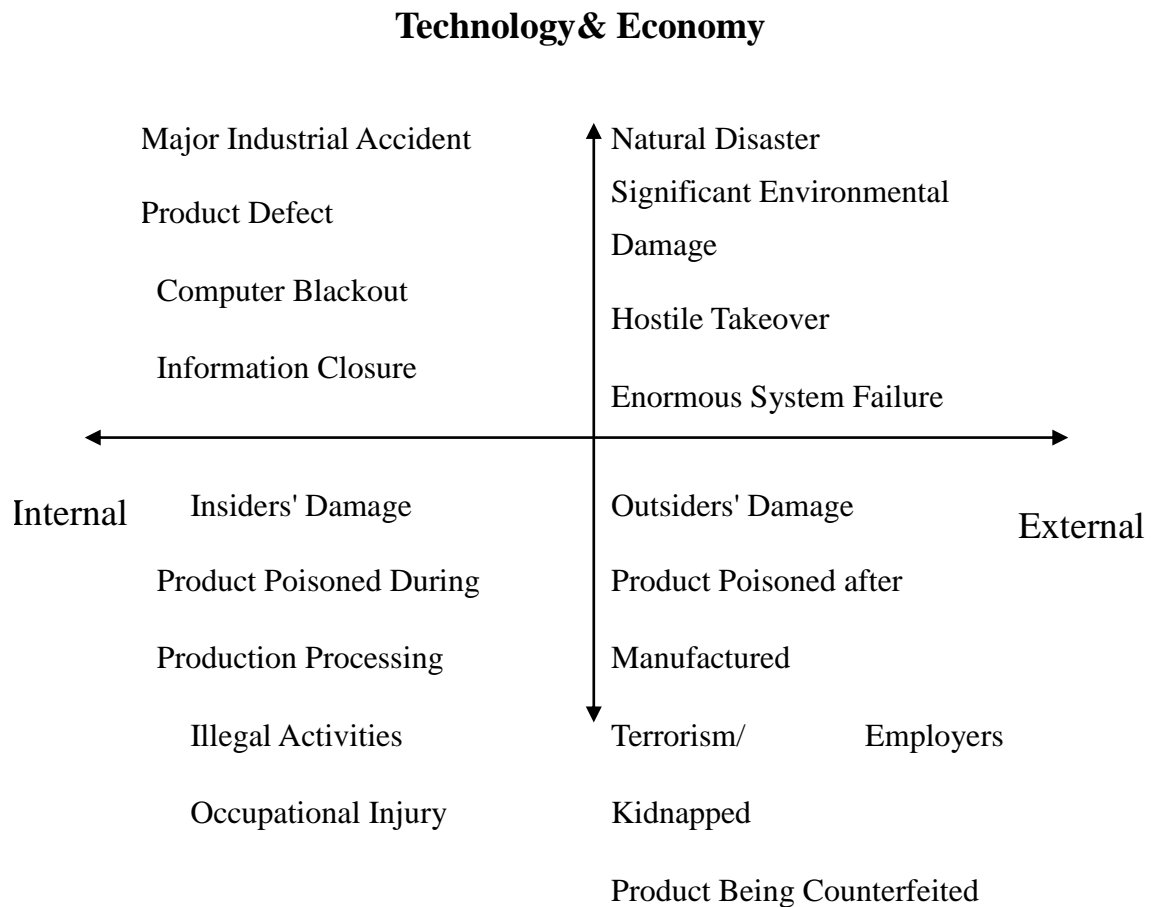
Table 1. The number of staffs from the Center for Disease Control and effective received questionnaires from various locations

| Item | Northern Area | Central Area | Southern Area | Eastern Area | Total |
|---|---------------|--------------|---------------|--------------|--------|
| Staff Number from the Centers for Disease Control | 48 | 74 | 64 | 19 | 205 |
| (Percentage of each area %) | (23.4) | (36.1) | (31.2) | (9.3) | (100%) |
| The Number of Questionnaires Received | 33 | 58 | 49 | 13 | 153 |
| (Percentage of each area %) | (21.6) | (37.9) | (32.0) | (8.5) | (100%) |
| Effective Questionnaire Percentage | 68.8 | 78.4 | 76.6 | 68.4 | 74.6 |

(4) Figure

- A. Use Figure 1, Figure 2, etc. to present figure code.
- B. Figure headings shall be located at the bottom of the figures and shall not add periods.

Figure 1



Person, Organization, Society
Mitroff's Crisis Management

Source: Mitroff (1988). Crisis management: Cutting through the confusion.

Sloan Management Review, 29 (2), 15-20.

C. For other types of references, please refer to the fifth edition of APA Manual ([http:// www.apastyle.org](http://www.apastyle.org)).

Appendix I
Taipei Medical University
School of Health Care Administration
Thesis Advisor's Agreement

I, _____, agree to be the advisor of Master's Thesis of
the student _____.

Signature and Date: _____

Appendix II
Taipei Medical University
School of Health Care Administration
Thesis Proposal Application Form

Date:

| | | | | | |
|---------------------------------|--|------|--|------------|--|
| Semester | | Name | | Student ID | |
| Thesis Title | | | | | |
| Abstract | | | | | |
| Comments from Committee Members | | | | | |

Committee Members' signatures:

Advisor's signatures:

Appendix IV

**Taipei Medical University
School of Health Care Administration
Thesis Proposal Approval Form**

Student Name: _____

TMU ID#: _____

The candidate Master's Thesis proposal :

“ _____
_____ ”

I agree that this proposal can be processed for examination.

Advisor: _____

Dean of School of Health Care Administration: _____

Date: _____

Appendix V

Taipei Medical University School of Health Care Administration Thesis Proposal Committee Form and C.V.

Student Name: _____

Date: _____

Thesis Title:

| Name | Institution | Job Title | Education Background |
|------|-------------|-----------|----------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Appendix VI
Taipei Medical University
School of Health Care Administration
Master Thesis Defense Form

Department : _____

Name : _____ Student ID : _____

Thesis Title :

Courses done : Core _____ Credits, Elective _____ Credits

Attached :

1. Advisor Approval Form for Thesis Defense
2. Approval of Thesis Defense Committee Membership
3. The draft and abstract of thesis

Applicant's signature :

Advisor's signature :

Dean's signature :

Date :

Appendix VII
Taipei Medical University
School of Health Care Administration
Advisor Approval Form for Thesis Defense

Student Name _____

TMU ID# _____

Master's candidate's thesis :

“

”

I agree that this thesis is ready to be defended.

Advisor: _____

Date: _____

Appendix VIII
Taipei Medical University
Approval of Thesis Defense Membership

Department : _____

Name : _____ Student ID : _____

Advisor : _____

Thesis title : _____

Notice: 1.Thesis advisor should not be listed here, as he/she is an ex officio member. 2. Co-advisor may join the committee but marked on the form. 3. The thesis advisor and co-advisor should not be listed as committee chair

Recommendation List of TMU faculty :

| Circle to select | | Name | Job Title | Institution | Phone No. | Remarks |
|------------------|--------|------|-----------|-------------|-----------|---------|
| Chair | Member | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Recommendation List of Outsider :

| Circle to select | | Name | Job Title | Institution | Phone No. | Remarks |
|------------------|--------|------|-----------|-------------|-----------|---------|
| Chair | Member | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

President's signature: (Dean is authorized by President to make a decision.)

Dean's signature : _____

Advisor's signature : _____

Date : _____

Appendix IX

Master's Thesis Printing Agreement

The Master's Thesis of the graduate student was examined and passed by the Oral Examination members. It was also amended and finalized in accordance with the opinions of all members. I agree that the graduate student may print the Master's Thesis.

Advisor: _____

Date: _____

Appendix X Thesis Proposal Examination Application Fee Receipt

臺北醫學大學學生論文審查費收據清冊

系所承辦人填寫欄

製表日期： 年

月 日

| 系所名稱 | | | | | 學 期 | 學 年 度 | 學 期 |
|-------|---------|---------|---------|---------|--------------------------------------|----------------|-------------------|
| 序 號 | 委 員 姓 名 | 學 生 姓 名 | 實 領 金 額 | 委 員 簽 章 | 戶 籍 住 址 (區、里、鄰請務必填寫) | 身 份 證 字 號 | 代 付 人 (校內教職員工) |
| | | | | | 縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之 | | |
| | | | | | 縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之 | | |
| | | | | | 縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之 | | |
| | | | | | 縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之 | | |
| | | | | | 縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之 | | |
| 共計新台幣 | | 萬 | 仟 | 佰 | 元整 | (金額請大寫，如：貳仟元整) | |
| 系所承辦人 | | | | | 主任 / 所長 | | |
| | | | | | | | |

注意事項：本表請併同「會 1」單送出。

Appendix XI Front Cover of Master's Thesis (Hardcover –Orthodox blue background, gold lettering; Paperback – No specific color is required, black lettering)

Taipei Medical University
School of Health Care Administration

Master's Thesis

Thesis Title in English:

Graduate Student:

Advisor:

Date:

Appendix XII Side Cover of Master's Thesis

(Hardcover – Orthodox blue background, gold lettering; Paperback – The color is not regulated, black lettering)

Taipei Medical University
School of Health Care
Administration

Master's Thesis

Thesis Title

Student Name

Date

Appendix XIII

The First Page of Master's Thesis

(Thesis Title)

This thesis is the Master's degree thesis of (name) at School of Health Care Administration of Taipei Medical University. It has been judged satisfactory by the committee members and the degree candidate has passed an oral examination.

Committee members' signatures:

(Name) (Institution, Title)

(Name) (Institution, Title)

(Name) (Institution, Title)

(Name) (Institution, Title)

(Name) (Institution, Title)

(Date)

Appendix XIV

Abstract Form of the Master's Thesis

Abstract

Title of Thesis:

Author:

Thesis advised by: (Name & Title)

(Abstract)

Appendix XV

Table of Content

| Table of Content | page |
|--|------|
| Acknowledgements..... | I |
| Abstract | II |
| Contents | III |
| Tables | IV |
| Graphs | V |
| Chapter 1: Introduction | |
| Part 1 | |
| | 1 |
| Chapter 2: Literature | |
| Part 1 | |
| | 15 |
| Chapter 3: Methodology | |
| Part 1 | |
| | 21 |
| Chapter 4: Results | |
| Part 1 | |
| | 25 |
| Chapter 5: Discussion | |
| Part 1 | |
| | 35 |
| Chapter 6: Conclusion and Recommendation | |
| Part 1 | |
| | 64 |
| Bibliography | 90 |
| Appendixes | |
| Appendix 1 | 93 |
| Appendix 2 | 94 |

Appendix XVI
Blank Spaces

